



STATE OF HAWAII
WIRELESS ENHANCED 911 BOARD

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August 26, 2005
10:00 a.m.

Department of Accounting and General Services
Comptroller's Conference Room 410
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawaii 96813

AGENDA

- I. Call to order
- II. Review of minutes
- III. Committee Updates by Chairs
 - a. Finance Committee
 - b. Technical Committee
 - c. Policies and Objectives Committee
 - d. Administration Committee
- IV. Announcements
 - a. Discuss Press Conference with Governor in Maui on October 28, 2005
- V. Next meeting date
- VI. Adjournment

Wireless Enhanced 911 Board
Minutes of August 26, 2005 Meeting
August 30, 2005

Board Members in Attendance: John Cole, Russ Saito, Gordon Bruce, Paul Ferreira, Pete Jaeger, Jeff Yamane, Dexter Takashima, Joel Matsunaga, Milton Matsuoka. Staff in attendance: Kerry Yoneshige (Department of Accounting and General Services).

1. The Chair called the meeting to order at 10:05 a.m.
2. Jeff Yamane had the proxy for Roy Irei.
3. The minutes of the June 30, 2005 board meeting were approved with revisions noting that the enhanced wireless service that was implemented in July was for Nextel only and that all other wireless carriers were working towards implementation by October.
4. Finance Committee Report: Joel reported the following.
 - General fund had approximately \$5.6 million.
 - County of Maui has not been paid for equipment purchased for their implementation; revised bill being prepared by vendor and will be submitted for payment.
 - Question was raised as to whether T-Mobile and Cingular could be reimbursed for acquisition of angle antennas on Molokai. After discussion, the Board's conclusion was that wireless carriers could be eligible for reimbursement provided the disbursement was to implement wireless enhanced service exclusively. To determine whether the angle antennas could qualify for reimbursement, the vendors were requested to provide a written request for reimbursement which could be reviewed by the technical committee with a recommendation to the board.
5. Technical Committee Report: Pete reported the following:
 - Intrado visits with the PSAPs and Hawaiian Telecom were completed during the week of August 15-24. Draft report will be completed in 4-6 weeks for Board review.
 - All PSAPs are requesting call back billing directly to the Board. Kerry Yoneshige will research with the Attorney General whether the Board is able to directly pay for expenses of the PSAP as Act 159 states that the Board can reimburse PSAPs for their enhanced wireless expenses.
 - Maui PSAP reported that there is a problem in the data stream they are receiving from the wire line carrier. The problem is that the name of the wireless carrier is not visible on the operators screen. To see the name of the wireless carrier, it is necessary to clear the name of the caller.
 - Issues that arose of this problem were as follows.

1. To better plan installations as well as funding requirements for the Board, a schedule for statewide implementation of PSAPs would be requested from the consultant (Intrado).
 2. Discussion was made as to the feasibility of having a project manager retained by the Board to oversee the implementation of enhanced wireless service.
 3. Request was also made for the consultant to develop a generic conversion plan including addressing equipment issues.
 4. Question was raised as to whether or not the consultant could serve as the project manager. If the consultant was to serve as the project manager, that would require a separate procurement for that service.
- An investigative committee comprised of the Technical Committee members were tasked with working with Intrado to gather all technical resources (wire line, wireless carrier, and PSAP technical staff) to prepare a recommended solution at the next meeting to address the data stream problem being experienced in Maui.
 - Cingular reported that they should be implementing wireless enhanced 911 service in September.
6. Policies and Objectives Committee:
- Chair reported that most reimbursement policies have two parts, one covering the process and documents required for reimbursement. The other covers the technical requirements of what qualifies for reimbursement. Chair requested assistance for the technical portion of the reimbursement policy.
7. Administration Committee:
- Chair reported that the request for proposal for the Executive Director and operations support had been issued with a closing date of August 30, 2005.
 - Question was raised as to the responses to questions which had been asked by one prospective vendor and how those questions and answers could be distributed to potential vendors. Kerry Yoneshige will work with the Chair and the State Procurement Office on the method to disseminate the information.
 - Selection of a vendor is targeted to be completed by the next meeting.
8. Captain Milton Matsuoka requested clarification on the protocol of the Governor's visit to Maui for the press conference on the wireless enhanced service implementation on Maui relative to which entity would respond to questions from the Governor's office. Response from the State Comptroller was that the Mayor's office should be involved and be in communication with the Mayor's office. Motion was made and approved by the Board to cover all reasonable costs incurred by Maui county for this press conference.

9. Request was made by Maui PSAP that the meeting date be moved away from the last Friday of the month as that is their monthly commanders meeting. Meeting will be changed to the last Thursday of the month.
10. Meeting was adjourned at 12:17 p.m.